

APPROVED MINUTES OF THE STATE OF IDAHO PROFESSIONAL STANDARDS  
COMMISSION MEETING OF SEPTEMBER 29-30, 2011

**ATTENDANCE**

Members present at September 29 committee meetings: Kathy Aiken, Cathy Bierne, Diane Boothe, Beth Davis, Esther Henry, Kelly Leighton, Cori Mantle-Bromley, Becky Meyer, Laural Nelson, Mikki Nuckols, Glenn Orthel, Daylene Petersen, Karen Pyron, Anne Ritter, Christi Rood, Shelly Rose, Dan Sakota, Rob Sauer. SDE staff present: Shannon Haas, Cina Lackey, Christina Linder, Mary Jane Markland, Katie Rhodenbaugh, Annette Schwab. Guests: Remington Fairlamb, Bert Marley, Kathryn Muelder, Andy Snook.

Members present at September 30 general meeting: Kathy Aiken, Cathy Bierne, Diane Boothe, Beth Davis, Esther Henry, Kelly Leighton, Cori Mantle-Bromley, Becky Meyer, Laural Nelson, Mikki Nuckols, Glenn Orthel, Daylene Petersen, Karen Pyron, Anne Ritter, Christi Rood, Shelly Rose, Dan Sakota, Rob Sauer. SDE staff present: Shannon Haas, Cina Lackey, Christina Linder, Mary Jane Markland, Katie Rhodenbaugh, Annette Schwab. Guests: Bert Marley, Allison McClintick, Jessica Piper.

**AGENDA REVIEW/REVISIONS/APPROVAL**

Chair Dan Sakota reported that there were no substantive changes to the September 29-30 Commission meeting agenda.

Motion: (Mantle-Bromley/Leighton---PASSED) to approve the September 29-30, 2011, Commission meeting agenda.

**CONSIDERATION OF ETHICS DEFAULT CASES BY FULL COMMISSION**

Deputy Attorney General Andy Snook reviewed the background of Professional Standards Commission Case #21026 by presenting the Administrative Complaint that had been filed against and corresponding affidavits to demonstrate that Steve Kutzner failed to respond to the Administrative Complaint. In light of Steve Kutzner's failure to respond to the Administrative Complaint, the allegations were deemed true, and Andy Snook presented a proposed Final Order for the Commission's consideration.

*The Commission PASSED the motion to accept the Findings of Fact, Conclusions of Law and Final Order as set forth by the Commission to revoke the teaching certificate of Steve Kutzner and to authorize Esther Henry to sign the Final Order on behalf of the Commission.*

It is to be noted that Commission members Dan Sakota, Shelly Rose, Becky Meyer, Anne Ritter, and Karen Pyron were recused from participation in the above-mentioned Case #21026. All were members of the Executive Committee originally considering that case.

Andy Snook reviewed the background of Professional Standards Commission Case #21016 by presenting the Administrative Complaint that had been filed against and corresponding affidavits to demonstrate that Judith Bossert failed to respond to the Administrative Complaint. In light of Judith Bossert's failure to respond to the Administrative Complaint, the allegations were deemed true, and Andy Snook presented a proposed Final Order for the Commission's consideration.

*The Commission PASSED the motion to accept the Findings of Fact, Conclusions of Law and Final Order as set forth by the Commission to revoke the teaching certificate of Judith Bossert and to authorize Esther Henry to sign the Final Order on behalf of the Commission.*

It is to be noted that Commission members Dan Sakota, Shelly Rose, Becky Meyer, Anne Ritter, and Karen Pyron were recused from participation in the above-mentioned Case #21016. All were members of the Executive Committee originally considering that case.

Andy Snook reviewed the background of Professional Standards Commission Case #21017 by presenting the Administrative Complaint that had been filed against and corresponding affidavits to demonstrate that Matt Hartmann failed to respond to the Administrative Complaint. In light of Matt Hartmann's failure to respond to the Administrative Complaint, the allegations were deemed true, and Andy Snook presented a proposed Final Order for the Commission's consideration.

*The Commission PASSED the motion to accept the Findings of Fact, Conclusions of Law and Final Order as set forth by the Commission to revoke the teaching certificate of Matt Hartmann and to authorize Esther Henry to sign the Final Order on behalf of the Commission.*

It is to be noted that Commission members Dan Sakota, Shelly Rose, Becky Meyer, Anne Ritter, and Karen Pyron were recused from participation in the above-mentioned Case #21017. All were members of the Executive Committee originally considering that case.

Andy Snook reviewed the background of Professional Standards Commission Case #20901 by presenting the Administrative Complaint that had been filed against and corresponding affidavits to demonstrate that Brent Fay failed to respond to the Administrative Complaint. In light of Brent Fay's failure to respond to the Administrative Complaint, the allegations were deemed true, and Andy Snook presented a proposed Final Order for the Commission's consideration.

*The Commission PASSED the motion to accept the Findings of Fact, Conclusions of Law and Final Order as set forth by the Commission to indefinitely suspend the teaching certificate of Brent Fay and to authorize Esther Henry to sign the Final Order on behalf of the Commission.*

It is to be noted that Commission members Dan Sakota, Shelly Rose, Becky Meyer, Anne Ritter, and Karen Pyron were recused from participation in the above-mentioned Case #20901. All were members of the Executive Committee originally considering that case.

Deputy Attorney General Andy Snook reported that in the future some language will probably be added/revised in the Notification of Procedural Rights section of all Administrative Complaints to state something to the effect of "... you are further notified that if you fail to answer, request a hearing, and/or fail to appear at a scheduled hearing, the Professional Standards Commission may enter a default against you and grant the relief sought in this Administrative Complaint."

## **ADMINISTRATOR ACCURACY AND CALIBRATION TOOL UPDATE**

Remington Fairlamb and Kathryn Muelder, Teachscape representatives, made a presentation to Commission members and other interested parties on their newly developed administrator's proficiency test that evaluates whether classroom observers understand and can apply Charlotte Danielson's Framework for Teaching in an accurate and consistent manner. This proficiency test is being considered by the State of Idaho for possible inclusion as a professional development module in its Schoolnet instructional management system. This test is the only valid, reliable proficiency test for observers available. The five test versions are: elementary, middle school, high school, K-8, and K-12. The test takes about 7.5 hours to complete; contains two pass/fail stages; and measures judgment in English language arts, math, and science or social studies. It includes pass/fail reports for observers and proficiency analysis reports for school district administrators.

## **APPROVAL OF MINUTES**

Motion: (Pyron/Aiken---CARRIED) to approve the August 9-10, 2011, Commission meeting minutes as printed.

## **AUTHORIZATIONS COMMITTEE**

Chair Mikki Nuckols reported that the Authorizations Committee recommended that the Professional Standards Commission approve the following new Teacher to New Certificate/Endorsement requests:

ASHMEAD, Jamie, Idaho Educational Services for the Deaf & the Blind, Standard Exceptional Child-Generalist K-12  
BARNES, Keith, Boise #1, Standard Secondary-Mathematics 6-12  
BILLIARD, Nicole, Wendell #232, English as a New Language  
BLISS, Gerald, Boundary County #101, Basic Mathematics 6-12  
BRUEGEMAN, Kristi, Cottonwood Joint #242, EC/ECSE Blended-Birth-Grade 3  
BURT, Krystle, Meridian Joint #2, Gifted and Talented K-12  
COMPTON, Elizabeth, Emmett #221, Standard Exceptional Child-Generalist K-12  
CONDIE, Richard, Grace Joint #148, Standard Secondary-History  
DIANA, Linda, Meridian Joint #2, Standard Exceptional Child-Generalist K-12  
FITCH, Sterling, Payette Joint #371, Standard Secondary-Mathematics 6-12  
FROST, Wendy, Boise #1, Gifted and Talented K-12  
GRAHAM, Bryon, New Plymouth #372, Standard Secondary-Health 6-9

HALE, Tyresha, Madison #321, Standard Exceptional Child-Generalist K-12  
 HANNA, Willow, Post Falls #273, Biology, Physical Science  
 HARMON, Bradley, Post Falls #273, English, History  
 HAWKES, Judith, Blaine County #61, English as a New Language  
 HENTHORN, Franklin, Meridian Joint #2, Standard Exceptional Child-Generalist K-12  
 HINKELMAN, Patricia, Cottonwood Joint #242, Standard Secondary-Speech  
 ISAKSON, William, West Bonner County #83, Standard Exceptional Child-Generalist K-12  
 KIMBALL, Xeniya, Emmett #221, Standard Exceptional Child-Generalist K-12  
 KUENEMAN, Erin, Boise #1, Gifted and Talented K-12  
 MAGART, Carmen, Marsing Joint #363, Speech 6-12  
 MATTRAVERS, Caleb, Meridian Joint #2, Standard Secondary-English  
 MESSICK, Shaun, Shelley Joint #60, Social Studies 6-12  
 MILES, Michelle, Firth #59, Art 6-12, Drama 6-12  
 MILLER, Jay, Sugar-Salem Joint #322, Administrator-Principal  
 MORRIS, Shannon, Culdesac Joint #342, Pupil Personnel Services-School Counselor  
 MUSIC JOHANSEN, Monica, Boise #1, Standard Elementary-All Subjects K-8  
 NEBEKER, Jennifer, Wendell #232, Standard Secondary-Mathematics 6-12  
 NIX, Jenny, Emmett #221, English 6-9  
 OLSEN, Simon, Wings Charter School #467, Standard Secondary-English 6-9  
 ROBERTS, Luke, Post Falls #273, Physical Science  
 ROBERTSON, Elizabeth, Cottonwood Joint #242, Pupil Personnel Services-School Psychologist  
 SANDERS, Todd, Meridian Joint #2, Standard Exceptional Child-Generalist K-12  
 SIMONSON, Trisha, Salmon River Joint #243, EC/ECSE-Birth-Grade 3  
 SMITH, Brandy, COSSA #555, Pupil Personnel Services-School Counselor  
 WAGSTAFF, Kathleen, Payette Joint #371, EC/ECSE-Birth-Grade 3  
 ZUROEVESTE, Angela, Meridian Joint #2, English as a New Language

The Authorizations Committee recommended that the Professional Standards Commission approve the following renewal Teacher to New Certificate/Endorsement requests:

AEBISCHER, Jennifer, Vallivue #139, Standard Exceptional Child-Generalist K-12 (4)  
 BENNETT, Julie, Meridian Joint #2, Standard Exceptional Child-Generalist K-12 (3)  
 CAVENER, Levi, Vallivue #139, Standard Exceptional Child-Generalist K-12 (2)  
 CLARK, Robert, Boise #1, Standard Secondary-Physical Education 6-12 (3)  
 CROOKHAM, Desirae, Vallivue #139, Standard Exceptional Child-Generalist K-12 (2)  
 DAMMARELL, James, Idaho Educational Services for the Deaf and the Blind, Standard Exceptional Child-Generalist K-12 (3)  
 DOPERALSKI, Ronda, Boise #1, English as a New Language (2)  
 DRIEVER, Cynthia, Blackfoot #55, Library Media Specialist (2)  
 EVANS, Ben, Boundary County #101, Standard Secondary-Family/Consumer Science (2)  
 FERGUSON, Lynette, Kootenai Joint #274, Administrator-Superintendent (2)  
 FORSMANN, René, Cottonwood Joint #242, Administrator-Superintendent (2)

GARY, Sabrina, Boise #1, Gifted and Talented K-12 (2)  
 GRANT, Tyler, Nampa #131, Standard Exceptional Child-Generalist K-12 (2)  
 GUTIERREZ, Lollyann, Boise #1, English as a New Language (3)  
 HAMBLIN, Haley, Grace Joint #148, Standard Secondary-Economics (2)  
 HAMPTON, Brandon, Boise #1, Standard Secondary-Technology Education 6-12 (2)  
 HASSELSTROM, Ryan, Cottonwood Joint #242, Standard Secondary-Physical Education (2)  
 HILL, John, Nampa #131, Standard Exceptional Child-Generalist K-12 (4)  
 JOHNSON, Erin, Aberdeen #58, Basic Mathematics 6-12 (2)  
 JOHNSON, Sherry, Meridian Joint #2, Standard Exceptional Child-Generalist K-12 (3)  
 JETSON, Janene, Meridian Joint #2, Standard Exceptional Child-Generalist K-12 (2)  
 JORGENSEN, Janis, Idaho Arts Charter, Standard Secondary-Drama 6-12 (2)  
 KANE, Carissa, Boise #1, Standard Secondary-Basic Mathematics 6-12 (2)  
 LEWIS, Natalie, Aberdeen #58, Basic Mathematics 6-9 (2)  
 MORTON, Karla, Meridian Joint #2, Gifted and Talented K-12 (2)  
 PACKHAM, Amanda, Twin Falls #411, Standard Exceptional Child-Generalist K-12 (3)  
 PENN, Rebecca, Twin Falls #411, Standard Exceptional Child-Generalist K-12 (2)  
 ROTHAMER, Terry, White Pine Charter, Administrator-Principal (2)  
 RUFFING, David, Vallivue #139, Standard Exceptional Child-Generalist K-12 (2)  
 RUSSELL, Travis, Vallivue #139, Standard Exceptional Child-Generalist K-12 (3)  
 SESSIONS, Jeffrey, Preston Joint #201, Library Media Specialist (2)  
 SMITH, Micah, Shoshone Joint #312, Standard Secondary-Natural Science (2)  
 SWIFT, Lynn, McCall-Donnelly Joint #421, Standard Secondary-Health 6-12 (2)  
 TALBOT, Kimberly, Cassia County Joint #151, EC/ECSE-Birth-Grade 3 (3)  
 WATTS, Renee, Nampa #131, Standard Exceptional Child-Generalist K-12 (2)  
 WHITACRE, David, Boise #1, Standard Secondary-Mathematics 6-12 (2)  
 WILLIAMS, Ardith, Butte County Joint #111, EC/ECSE-Birth-Grade 3(2)  
 YOUNG, David, Cottonwood Joint #242, Standard Secondary-English (2)

*The Commission ACCEPTED the report of the Authorizations Committee.*

## **PROFESSIONAL DEVELOPMENT COMMITTEE**

Chair Esther Henry reported that the committee reviewed a few thank you/reflection letters from previous professional development grant recipients. Katie Rhodenbaugh will add clarification to the grant application to ensure that such letters are received within 60 days of the completion of the professional development project. The need for developing a grant approval rubric based on the evaluation criteria was discussed; further effort will be directed toward the rubric at the December meeting. The committee decided that grant awards for reimbursement requests (for already-completed professional development activities) will only be considered for approval if evaluation rubric criteria are met. The grant application deadlines are November 15 and April 1 of each school year.

Rob Sauer reported to the committee on the Summer Institute of Best Practices. A total of 580 participants attended the institute at its three locations. Rob is communicating

with ISTEMS to determine how to merge the institute with the ISTEM conference, as the Commission is no longer funding the summer institute.

*The Commission ACCEPTED the report of the Professional Development Committee.*

## **BUDGET SUBCOMMITTEE**

Budget Subcommittee Chair Beth Davis reported that for the month of July, revenue was \$46,920 and expenditures were \$35,471; revenue exceeded expenditures by \$11,449. Along with routine operational costs, there was approximately \$4,500 in June Commission meeting expenses; \$42 for an airport shuttle travel expense related to the NASDTEC Annual Conference; slightly over \$9,000 for contracted investigative services for ethics cases; approximately \$1,500 for the College of Idaho full program review, and annual NCATE dues of \$3,713.

In August, revenue was \$67,905 and expenditures were \$46,290; revenue exceeded expenditures by \$21,615. In addition to routine operational costs, there was nearly \$6,000 in August Commission meeting costs; \$468 for the printing of half the usual number of ethics posters; \$46 for an ethics hearing travel reimbursement; approximately \$2,500 for contracted investigative services for ethics cases; \$3,380 in expenses for attendance at the NASDTEC Professional Practices Institute; \$500 for Julie Newsome's work reviewing The College of Idaho's compliance with NCATE standards; and \$15,000 as the final contribution toward the 2011 Summer Institute of Best Practices.

Katie Rhodenbaugh provided subcommittee members with a review of cash balances for fiscal years 2009, 2010, and 2011. It showed that during 2011 the Commission had slowly reduced the cash balance rather than add a carryover amount as in past years.

*The Commission ACCEPTED the report of the Budget Subcommittee.*

## **STANDARDS COMMITTEE**

Standards Committee Chair Kathy Aiken reported on the following committee discussion items (unless indicated otherwise):

1. The committee discussed the program review fee for NCATE institutions versus non-NCATE institutions. BYU-Idaho has an upcoming full program review in mid-October. They have agreed to keep an accounting of the expenses related to their review and report that information to the Standards Committee. The committee will discuss this item at its February 2012 meeting, by which time all costs associated with the BYU-Idaho program review effort should be known.
2. The education deans will provide nominations for their institutional representatives at the December Commission meeting for the administrator time-on-task review.

3. The committee and the full Commission discussed the current Director of Special Education endorsement, which allows educators without direct special education experience to become endorsed as directors of special education. It was decided that the committee would discuss this issue further at its December meeting. Any input from the IASA website on this topic will be provided for that December committee discussion.
4. The committee discussed the need to clarify the intent of the Health and Physical Education endorsement so that candidates seeking only the secondary option will not additionally have to take the elementary health or physical education methods course. Katie Rhodenbaugh agreed to submit that language clarification to IDAPA.
5. A presentation was made to the committee on a proposal for a new program review for Boise State University's IDO-Teach program. Because the proposal calls for a change of model for how math/science secondary education majors are delivered and also allows for transfer students from community colleges and/or other programs, the IDO-Teach program will help increase the quantity, quality, and diversity of STEM-education graduates.

*The Commission PASSED the Standard Committee's motion to grant conditional approval of the IDO-Teach program at Boise State University based upon the new program review proposal submitted by the university.*

6. The committee and the full Commission discussed a code of ethics for administrators. The American Association of School Administrators (AASA) has a code of ethics, and the Idaho administrator preparation standards reference an "Administrator Code of Ethics," but no one is aware of such a document. Katie Rhodenbaugh agreed to email the AASA's Code of Ethics to Commission members. Members are asked to confer with their stakeholders and obtain feedback on whether the AASA document is sufficient or whether an additional administrator code of ethics is needed. Members should be prepared to provide any feedback obtained to the Standards Committee at its December meeting.
7. The 2011-2012 Standards and Preparation Program Review Schedule has been updated, revised, and posted to the Department of Education website. Katie Rhodenbaugh will email this year's review dates to Commission members.
8. The committee discussed the fact that the current elementary education Praxis exam does not break the content areas out and score them separately. A multiple subjects test would have much higher stakes, but it would better inform for program decisions.

*The Commission APPROVED the Standards Committee's recommendation to replace the current Elementary Education: Content Knowledge (0014) Praxis exam with the Elementary*

*Education: Multiple Subjects (5031) Praxis exam and establish a standard-setting (score) for the State of Idaho.*

9. Program reviewers are still needed for the BYU-Idaho full program review on October 10-14 for the following content areas: biology/geology; social studies; family and consumer sciences. If Commission members know of suitable content area reviewers, they are asked to notify Christina Linder as soon as possible.

*The Commission ACCEPTED the report of the Standards Committee.*

## **EXECUTIVE COMMITTEE**

Chair Dan Sakota reported that the Executive Committee met with Andy Snook, Shannon Haas, and Annette Schwab to discuss ethics case information.

*Motion:* *(Ritter/Rose ---CARRIED) to move the Executive Committee into Executive Session to review and discuss investigation records exempt from disclosure as prescribed by Idaho Code §67-2345(d).*

Andy Snook reviewed the cases needing Executive Committee decisions.

*Motion:* *(Rood/Rose---CARRIED) to move the Executive Session of the Executive Committee into Open Session to vote on investigation records exempt from disclosure as prescribed by Idaho Code §67-2345(d).*

*The Commission APPROVED the Executive Committee's recommendation to accept the case actions on the following:*

*Case #20920 - Reviewed; Voted to Accept Stipulation*

*Case #21111 - Reviewed; Voted to Accept Stipulation*

*Case #21116 - Letter of Reprimand with Stipulations*

*Case #21115 - Indefinite Suspension with Stipulations*

*Case #21102 - Revocation*

*Case #21112 - Letter of Direction to Individual; Letter of Direction to District*

Cases closed: #21032, #21109

There are currently 6 cases under investigation; 11 cases pending stipulation/voluntary surrender; 5 cases of administrative complaints filed or to be filed; 2 cases of certification reinstatement requests – stipulations added; and 1 case on hold pending resolution of a lawsuit involving a school district.

The committee discussed the process of updating the Code of Ethics for Idaho Professional Educators. Examples of the code of ethics from other states will be reviewed; the committee will decide upon a revision model and develop any new wording that is needed; and the revision model and new wording will be reviewed by



Andy Snook and Mike McPeck for legality and defensibility. The revised document will then be brought back to the full Commission for approval.

The committee met with Scott Cook, former ISAT Coordinator and now Director of Content in the Department of Education, for further clarification regarding test security. The committee requested that Christina Linder, Shannon Haas, and Annette Schwab meet with Scott Cook prior to the December committee meeting to streamline the process for district/school self-reporting of test security difficulties.

*The Commission ACCEPTED the report of the Executive Committee.*

## **STATE BOARD REPORT**

Karen Pyron attended the August 11 State Board meeting in Pocatello and reported that the following PSC-related items were approved by the board: the addition of the Exceptional Child Certificate to the Endorsements section of Idaho Code (previously omitted as an oversight); wording clarification to the English as a New Language (ENL) endorsement to ensure that a candidate shall have 4 semester credit hours of Modern Foreign Languages to better serve ENL students; consideration of National Certification requirements for school psychologists as an additional avenue to meet state certification and recertification requirements; conditional approval of the K-12 Online Teaching Endorsement program proposed by the EDTECH program at Boise State University; full approval of the Elementary Education (fifth year internship program), Secondary Education (fifth year internship program), English Language Arts, Mathematics, Social Studies (Foundation Standards), Government/Civics, History, Science (Foundation Standards), Biology, and Chemistry and conditional approval of the Physics program at The College of Idaho; conditional approval of the Elementary Education Degree Completion program at George Fox University – Idaho Campus; conditional approval of the MAT Plus Online Teaching Endorsement program at the George Fox University Boise Center; revision of IDAPA Idaho Interim Certificate language to include Reinstatement of Expired Certificate wording; and revision of IDAPA language so that the Official Vehicle for Approving Teacher Education Programs is referred to only as the “accepted national standards for the accreditation of educator preparation,” because of the complex merger of NCATE and TEAC.

Allison McClintick, Teacher Quality and Special Projects Manager in the State Board office, reported that the proposed rule for the graduation requirement of two online credits starting with the graduating class of 2016 is now proceeding through the State Board rule-making process. An online course is defined as a course in which at least 80 percent of the course content is delivered over the internet or through the use of technology. The proposed rule specifies that the course may be asynchronous or hybrid. In an asynchronous course, an instructor provides materials, lectures, tests, and assignments that can be accessed at any time online by students. A hybrid course blends face-to-face interaction, such as in-class discussions, active work groups, and live lectures, with typically web-based educational technologies. Additionally, Allison emphasized that the intent is not for every classroom teacher to deliver his/her lessons

online; when a course is delivered online, it must be done through a teacher who is well trained to do so.

Allison asked Commission members to remind superintendents that their district alternate graduation mechanism plans are due October 3. Those plans must include an earlier identification of students needing such a plan and multiple competency measures for such students.

Jessica Piper, Project Coordinator in the State Board office, reported to the Commission on the College Access Challenge Grant. This is a federal formula five-year grant of 1.5 million that Idaho has received this year. It is designed to foster partnerships among federal, state, and local government entities and philanthropic organizations to increase the number of underrepresented students who enter and remain in postsecondary education. The program will help fund a FAFSA (Free Application for Federal Student Aid) Completion event on February 4, 2012; a FAFSA PSA video contest that is open to all 9-12<sup>th</sup> grade students and their schools; campus visits for prospective students and their parents; the College Access Summit held each June in Idaho; counselor training that includes professional development credit; and tuition assistance for dual credit. The website for the College Access Challenge Grant can be found at [www.findyourpath.idaho.gov](http://www.findyourpath.idaho.gov). As an aside, Cori Mantle-Bromley called Commission member attendance to the fact that when a student takes a dual credit class and does poorly, it can negatively impact financial aid for that student.

## **LEADERSHIP TEAM**

Chair Dan Sakota reported that the Leadership Team met by teleconference on September 14 and then again at their morning meeting on September 29. They discussed the September meeting agenda; the budgets; and the possibility of adding to the online recertification application a PDF version of the Code of Ethics for download and also a prompt requiring verification of reading the Code of Ethics. The team's next teleconference date is November 16 at 4:00 p.m. MST.

## **ADMINISTRATIVE REPORT**

Christina Linder (unless indicated otherwise) reported on the following:

1. Work is progressing on the PTE math assignments and limited PTE endorsements. A survey was distributed, and there were very good responses from PTE teachers who have been teaching the Personal Business Finance class for a number of years. They are excited about integrating the common core and mathematics standards in making the class a math credit, getting certified as math teachers, and developing a type of template for integrating content area professional-technical courses. The response from teachers and administrators alike is enthusiasm at having other ways of meeting the additional year math requirement.

2. Preparations are being made to do an administrator evaluation training in northern Idaho on October 19. The Educational Impact contract (the Danielson training and administrator training online modules) is in the process of being negotiated; through this contract the state will continue to support on a limited basis the schools/districts that have actually used the training/benefitted from the training and other districts/schools that decide later to avail themselves of the training. This is a continuation of Title II-A state project dollars specifically set aside to support effective teachers.
3. There is no new information on the ETS Pilot Work-Teacher Evaluation project.
4. In February of 2012 there will be a mentoring workshop in Boise for the purpose of building capacity/mentoring skills. It is meant for higher education representatives, district decision-makers, regular classroom teachers, special education teachers, and professional-technical teachers. The specific focus will be on what is being learned from mentor training and how it can support what is happening at the pre-service level; what is reasonable and not reasonable; and how a partnership between higher education and K-12 can be built using cooperating teachers as supervisors.
5. Rob Sauer reported that he is one of two Department of Education staff representatives on the Classroom Technology Integration Subcommittee of the Technology Task Force. The primary focus of the subcommittee is professional development. The subcommittee will develop two documents – a Request for Information (RFI) and a Request for Proposal (RFP). The RFI will help the subcommittee gather more information on all that is out there for classroom professional development in technology innovation. The RFI will inform the RFP, and it is anticipated that a large number of proposals will be submitted from the vendor community. The subcommittee will be looking for a statewide professional development provider to handle training for all the classroom technology devices and one-to-one devices.
6. The Department of Education is undergoing a re-organization. The divisions within the department will now be aligned to the three pillars of Students Come First (SCF). PSC/Certification will be under the Great Teachers and Leaders Division with Rob Sauer as Deputy Superintendent. This division will focus on building great teachers and leaders through certification requirements and pre-service training, professional development, statewide pay-for-performance, and improved performance evaluations. We have a new office specialist in Certification. Our Title IIA coordinator has taken another position. We are in the process of finding that replacement and also finding an educator quality coordinator to particularly focus on taking forward some of the SCF issues involving teacher evaluation, pay-for-performance, etc.
7. The U.S. Department of Education has very recently invited all states to apply for flexibility regarding specific requirements of the NCLB Act. Idaho currently has

a group of people in Washington, D.C. gathering information on this flexibility opportunity. Christina will provide more information on this at the December Commission meeting.

8. Christina recently met with a Charter School Network representative to assure the network that the department is very supportive of them and has the same expectation of the network in the area of highly qualified teachers as it does of every other school administration. Christina asked that Commission members provide that same assurance to other school administrators should that opportunity arise.
9. Christina continues to work with those involved with the elementary math endorsement and certificate. They have been discussing tightening up pre-service requirements, professional development, how the concepts can be introduced into pre-service, how that can be extended even further and offered as an option for elementary teachers to become math specialists and mentors, etc.
10. Upcoming events to be attended by Commission staff members and others include the following:

NASDTEC Professional Practices Institute – October 18-21 – Haas, Schwab, Snook, and Pyron

NASDTEC Interstate Agreement Committee Meeting (Christina has been asked to chair this committee) – October 20-22 – Linder (travel expenses will come out of Certification funds)

NNU Superintendent Program Review – November 2-3 – Linder, Rhodenbaugh, and Becky Ford

ISBA Conference (Christina will be making a presentation on teacher evaluation) – November 9-10 – Linder (travel expenses will come out of Certification funds)

MetLife New Teacher Induction Network – November 15-17 – Linder, Sauer, and Hyatt (Linder travel expenses will come out of federal funds)

Praxis Client Regional Meeting – November 29-30 – Rhodenbaugh and Lackey

## COMMUNICATION PLAN

Items of interest in these meeting minutes that members may want to communicate to their constituencies include:

- Professional development grants/application deadlines – (PROFESSIONAL DEVELOPMENT COMMITTEE, page 5, first paragraph)
- Director of Special Education endorsement – (STANDARDS COMMITTEE, page 7, item 3)
- Administrator Code of Ethics – (STANDARDS COMMITTEE, page 7, item 6)
- Need for BYU-Idaho program reviewers – (STANDARDS COMMITTEE, page 8, item 9)

- District alternate graduation mechanism plans deadline – (STATE BOARD REPORT, page 10, first complete paragraph at top of page)
- College Access Challenge Grant and related website – (STATE BOARD REPORT, page 10, last paragraph)
- Possible negative impact of dual credit on financial aid eligibility – (STATE BOARD REPORT, page 10, last paragraph)
- Positive response on PTE math assignments and limited PTE endorsements – (ADMINISTRATIVE REPORT, page 10, item 1)
- Educational Impact contract – (ADMINISTRATIVE REPORT, page 11, item 2)
- February 2012 mentoring workshop in Boise incorporating higher education – (ADMINISTRATIVE REPORT, page 11, item 4)
- Department of Education re-organization – (ADMINISTRATIVE REPORT, page 11, item 6)
- ESEA flexibility waiver – (ADMINISTRATIVE REPORT, page 11, item 7)
- Same expectation of all administrations in highly qualified teacher area – (ADMINISTRATIVE REPORT, page 12, item 8)

## **OLD BUSINESS**

### **Commission Representation at 2011-2012 State Board Meetings**

Commission representation at upcoming State Board meetings will be as follows:

October 19-20 (Lewiston – LCSC) – Cori Mantle-Bromley

December 7-8 (Nampa – CWI) – Christi Rood

February 15-16 (Boise – BSU) – Laural Nelson

April 18-19 (Moscow – UI) – Kathy Aiken or Cori Mantle-Bromley

May 16-17 (Boise – Board Retreat)

June 20-21 (Idaho Falls – EITC) – Mikki Nuckols or Esther Henry

## **NEW BUSINESS**

### **Trial Revision of Meeting Agenda Format**

Commission members discussed revising the agenda for their meetings to accommodate the necessary, early second-day departure of members living in northern Idaho. It was decided to make the following trial changes on the first meeting day: eliminate the topical discussion; have committee/subcommittee members work through lunch in their respective meeting rooms; and have the full Commission reconvene promptly at 3:30 p.m. in the main meeting room to cover the State Board report, Leadership Team report, Administrative report, Old Business, and New Business. Any of the previous agenda items not dealt with by 5:00 p.m. on the first meeting day will be moved to the second-day meeting agenda.

## **ADJOURNMENT**

*The Commission moved to adjourn the meeting.*

The meeting adjourned at 2:00 p.m.

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Mary Jane Markland, Secretary  
Professional Standards Commission

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Christina Linder, Administrator  
Professional Standards Commission